

FIRE RISK ASSESSMENT

Risk Assessment – Record of significant findings		
Risk assessment for Building: April Cottage	Assessment undertaken by	
Location: Church Street Youlgrave	Date: 30/5/08	Completed by: LJ Lovell
Area: Lounge	Signature:	
Use: Recreation		
Step 1 – Identify fire hazards		
Sources of ignition	Sources of fuel	Sources of oxygen
Open Fire	Newspaper, logs etc	Natural Ventilation
Step 2 – People at risk		
Occupiers using the Open Fire		
Step 3 – Evaluate, remove, reduce and protect from risk		
(3.1) Evaluate the risk of the fire occurring	Small risk unless fire left unattended without fire guard.	
(3.2) Evaluate the risk to people from a fire starting in the premises	Fire located in lounge on opposite wall to entrance. Occupiers can leave room and all other rooms via the kitchen ie minimal risk of being trapped. Fire extinguisher in kitchen available in emergency.	
(3.3) Remove and reduce the hazards that may cause a fire	Fire is set deliberately ie sources of fuel to hand to replenish. Minimal risk if kept at a distance for storage. Chimney to be swept regularly.	
(3.4) Remove and reduce the risks to people from a fire	Risks of sparks and being left unattended can be minimised by use of fire guard provided.	
Assessment review		
Assessment/review date due 1/11/08	Completed by	Signature
Review outcome (where substantial changes have occurred a new record sheet should be used)		

Notes:

(1) The risk assessment record of significant findings should refer to other plans, records or other documents as necessary.

(2) The information in this record should assist you to develop an emergency plan; co-ordinate measures with other 'responsible persons' in the building; and to inform and train staff and inform other relevant persons.